

Park Village HOA Board Meeting
Thursday, June 22, 2017
Park Village Clubhouse
7:00 PM
Meeting Minutes

1. Call to order at 7:00 PM

2. Roll Call, Establish Quorum

- A. Present: James Bernier, Jr., Linda Yoquelet, Lee Klimek. Quorum established.
- B. Proxy vote(s): Karen Michailo's vote granted to James Bernier, Jr.; Brian Zeyak's vote granted to Lee Klimek

3. Amendment of agenda [[attachment 1, Agenda](#)].

- A. No amendments, agenda accepted

4. Treasurer's Report

- A. Report delivered by Hayley White.

5. Committee Reports

- A. Homeowner's Covenants Review Committee (HCRC) delivered by Lee Klimek

6. Old Business

- A. Management Report and action items list delivered by Hayley White
 - i. Parking Lot lights
 - ii. Playground equipment
 - III. Playground mulch
 - iv. Stairs at cul-de-sac on Swan Quarter Drive
 - v. Ponds
 - vi. Additional electrical requirements and work at pool

MOTION: Authorize additional electrical work for the pool to be done by Harte Electric LLC as specified in the estimate provided in the amount of \$655.00 [[attachment 2, PVHOA estimate 33C](#)]. Motion made by James, Second by Lee. Vote result: PASSED (4-1).

- vii. Pool security
- viii. Bell Arthur Pond fountain

ix. Motion requested by management company confirming payment of invoice. MOTION: Confirm payment of \$1,500.00 to AquaTech Pool Management Group [[attachment 3, PVHOA estimate 3A](#)]. Motion made by James, Second by Linda. Vote result: PASSED (unanimous).

- B. Review status of Work List projects delivered by Lee Klimek

7. New Business

A. Independence Day Parade. Discussion presented by Linda Yoquelet. Board encouraged proposal for parade and generally agreed with allocation of reasonable expenses that may be incurred.

B. Newsletter.

C. Land owned by AB Properties. Discussion of disposition of offer concerning two small parcels of land.

MOTION: Rejection of offer from AB Properties. Motion made by Lee, Second by James. Vote result: PASSED (unanimous).

9. Homeowner Input, Open Discussion

A. Open discussion ensued.

10. Closed Session

11. Adjournment

A. MOTION: Adjourn. Motion made by James, Second by Linda. Vote result: PASSED (unanimous). Adjournment at 9:07 PM.

MOTIONS PASSED

1. MOTION: Authorize additional electrical work for the pool to be done by Harte Electric LLC. Motion made by James, Second by Lee. Vote result: PASSED (4-1). (Minutes item 6.A.vi)

2. MOTION: Confirm payment of \$1,500.00 to AquaTech Pool Management Group. Motion made by James, Second by Linda. Vote result: PASSED (unanimous). (Minutes item 6.A.ix).

3. MOTION: Rejection of offer from AB Properties. Motion made by Lee, Second by James. Vote result: PASSED (unanimous). (Minutes item 7.C).

4. MOTION: Adjourn. Motion made by James, Second by Linda. Vote result: PASSED (unanimous). Adjournment at 9:01 PM. (Minutes item 11).

Park Village HOA Board Meeting

Thursday, June 22, 2017

Park Village Clubhouse

7:00 pm

Agenda

1. Call to order - 7:00 PM
2. Roll Call, Establish Quorum
3. Amend agenda if needed
4. Treasurer's Report - Hayley 7:05 PM
5. Committee reports
 - a. Homeowners Covenants Review Committee Update – Lee – 7:15 PM
6. Old Business
 - a. Management Report and action items list – Hayley 7:25 PM
 - i. Parking Lot Lights
 - ii. Playground Equipment
 - iii. Playground Mulch
 - iv. Swan Quarter Stairs
 - v. Ponds
 - vi. Additional Pool Electrical Repairs
 - vii. Pool Security
 - viii. Bell Arthur Pond Fountain
 - b. Review status of Work List projects. – 8:10 PM
7. New Business – 8:25 PM
 - a. Independence Day Parade
 - b. Newsletter
 - c. Land Owned by AB Properties
8. Homeowner Input: - Open discussion – 8:50 PM
9. Adjournment 9:00 PM

Harte Electric LLC

7836 NC Hwy. 55 South
 Willow Spring, NC 27592
 919-639-6851

Estimate

Date	Estimate #
6/13/2017	30435

Park Village
 c/o RS Fincher
 PO BOX 1117
 Apex, NC 27502

Park Village Community
 201 Park Village Dr
 Cary, NC 27519

Description	Qty	Rate	Total
Labor for the following Electrical Inspection Item for Pool Area To replace the feeder line from Main pool house to pool pump house. The existing feeder currently there is using the conduit as the ground and this was not grandfathered in because the pool was built after 1971. In order to correct this we will need to install insulated grounding conductor. If there is not problems with the existing conduit we should be able to pull out the old wiring and pull in the new required wiring through the existing conduit. Materials Used: Wire and misc materials	6	85.00	510.00
	1	145.00	145.00
Labor to remove shelf, brick and other items in front of both sub panels to give the 3 ft clearance in front of sub panels to meet NEC code requirements	1	85.00	85.00

NOTE: Board approval is for items 1 (labor) and item 2 (materials), \$510.00 + \$145.00. Total approval: \$655.00

harteelectricnc@gmail.com	Total	\$740.00
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ATTACHMENT 3 - PVHOA ESTIMATE 3A

NOTE: Final invoice amount received and approved for payment by the Board is \$1,500.00.



(919) 673-9235

www.aquatechpoolmanagement.com

Date: June 24, 2016

Quote #: 062416-01

Aqua Tech, LLC does hereby agree to sell and install the item or items specified below to the swimming pool located at the address specified below:

Park Village HOA (herein termed "Buyer")
201 Park Village Drive
Cary, NC

Scope of Work:

Wading Pool

Wading Pool Resurfacing (White Paint)

\$1,800.00

- 1) The pool will be hydro-blasted to remove delaminating and oxidized surface material.
- 2) Once the pool has been hydro-blasted the pool will be acid washed and neutralized in order to apply new paint surface.
- 4) Two coats of HNC Acrylia brand pool paint will be applied. Once the first coat is dry a second coat will be applied to ensure proper thickness.
- 5) If needed, sand will be added to second coat of paint to provide texture to surface.

Note: Carries a one year warranty.

Payment:

Payment to be made as follows: 50 % to start. Remaining 50% due within 15 days of completion of job.

Work will be completed within **10** business days from the actual start date of _____. Business day shall be Monday through Friday exclusive of legal holidays. Completion shall occur, barring time delays caused by failure of the owner to make construction payment as scheduled or delays caused by acts of God, rain, rain or storm damage, labor strikes, or reasons beyond the

sellers control and could not reasonably be anticipated by the contractor. The date of completion referred to herein shall be extended (1) one business day for each day of delay caused by any or all of the events referred to in this paragraph.

Terms and Conditions:

No additional work shall be preformed without the written authorization of the owner; any such authorization shall be on a contract change order form which shall become part of this contract. The total price of the contract shall be increased by the price of such additional work and all the terms and conditions shall apply equally to such additional work.


Buyer agrees that there will be no warranties in effect until the contract is paid in full.

Neither Aqua Tech LLC nor its representatives assume any responsibility for any structural damage to the pool shell that may occur due to hydraulic pressures.

This contract constitutes the entire contract and the parties are not bound by any oral expression or representations by any agent of either party purporting to act for or on behalf of either party or by any commitment or arrangements nor specified on this contract. All work quoted within this quote is good for 90 days.

Acceptance of Proposal:

AQUA TECH POOL MANAGEMENT, LLC



BY: _____ President Date: June 24, 2016
Steve Hughes

PARK VILLAGE HOMEOWNER'S ASSOCIATION

BY: _____ President Date: _____