

Park Village HOA Board Meeting
Thursday, February 23, 2017
Park Village Clubhouse
7:00 PM
Meeting Minutes

1. Call to order

2. Roll Call, Establishment of Quorum

Present: James Bernier, Jr., Linda Yoquelet, Lee Klimek. Quorum established.

3. Amendments to agenda

A. None proposed, agenda remains as originally drafted. Reference attachment "[23FEB17-01 Agenda](#)".

4. Old Business

A. Action Items list.

Discussion ensued.

B. Status of projects approved at last board meeting.

Discussion ensued.

5. New Business

A. Status of pool leak.

Discussion ensued. Leak test confirms multiple cracks. Repair to be promptly addressed.

B. Status of the GFC (Grounds and Facilities Committee).

Discussion ensued. Concerns expressed about not being able to determine membership of GFC, methods of GFC, historic responsiveness to Board.

C. Status of HCRC (Homeowners Covenants Review Committee).

Discussion ensued. HCRC to move forward with publicity and solicitation of membership, finalization of HCRC process for consideration by Board.

D. Status of open position of the Board of Directors.

Discussion ensued. Report of responses from homeowners expressing interest in position.

Motion: Appoint Brian Zeyak to fill open Board position as Treasurer. Motion made by James, Second by Linda. Vote result: PASSED (unanimous).

E. Discuss form for projects and obtaining quotes/bids.

Discussion ensued. Request for Funds form introduced and reviewed. See attachment "[23FEB17-02 Form](#)".

Motion: Accept Request for Funds form and institute utilization for non-bid items. Motion made by James, Second by Linda. Vote result: PASSED (unanimous).

F. Review the playground inspection report.

Discussion ensued. Review by Board of report details. Items to be listed and compliance proposed in near future. Search for name(s) of manufacturer of playground equipment to be done.

6. General comments and questions from those in attendance.

General comments from homeowners.

7. Adjournment.

Motion: Adjournment. Motion made by James, Second by Linda. Vote result: PASSED (unanimous).

(9:10 PM)

Park Village HOA Interim Board Meeting
Thursday, February 23, 2017
Park Village Clubhouse
7:00 pm

Agenda

1. Call to order. 7:00 PM
2. Roll Call, Establish Quorum.
3. Amend agenda if needed. 7:05 PM
4. Old Business. 7:10 PM
 - a. Action Items list.
 - b. Status of projects approved at last board meeting.
5. New Business. 7:20 PM
 - a. Status of pool leak detection and other pool projects.
 - b. Status the GFC.
 - c. Status of the HCRC.
 - d. Status of the open board position.
 - e. Discuss form for projects and obtaining quotes/bids.
 - f. Review the playground inspection report.
6. General comments and questions from those in attendance. 8:00 PM
7. Adjournment. 8:15 PM

**Park Village Homeowners Association
Request for Funds**

Enter a name for this request: _____
(specify a name that would be unique for this request, e.g., *July Pool Party*)

IDENTIFICATION

Your name: _____ Submission date: _____
(first) (last) (format: mm/dd/yy)

eMail address: _____ Telephone number: _____
(e.g., richard123@isp.com) (format: 123-456-7890)

Committee name: _____ "Other" Committee name: _____
(select from list) (If "Other", enter committee's full name)

Your position on that committee: _____
(e.g., Chairman, committee member, or similar)

REQUEST

Select type of request:

- Event
- Repair
- New installation
- Recurring expense
- Meeting Expense
- Other

If "Other" enter type here:

Amount needed: _____ Date funds are needed: _____
(format: 1234.50) (format: mm/dd/yy)

Provide detail of what funds are to be used for, i.e., Scope of Work:

Do you have supporting documentation such as estimates,
drawings, draft banners, scope of work, or similar? YES
NO

Fill in the requested information above. Input all fields as required. Save the form and email it, along with any attachments, to the Park Village Homeowners Association Board of Directors at PVHOA@PARKVILLAGE.ORG

This submission will be directed to the Park Village Homeowners Association Board of Directors Treasurer. You will be contacted with notification of receipt.

DO NOT ENTER ANYTHING BELOW THIS BAR**ADMINISTRATION**

Received date: _____ Date receipt sent to person submitting form: _____
(format: mm/dd/yy) (format: mm/dd/yy)

This request to be managed by: _____ Title: _____
(e.g., Jane Johnson) (e.g., BOD Treasurer)

BOD Approved?

YES Date: _____
NO (mm/dd/yy)

Status:

Open Date: _____ (mm/dd/yy)
Working Date: _____ (mm/dd/yy)
Closed Date: _____ (mm/dd/yy)